Submitting video for assignment using Kaltura

Kaltura is a powerful video sharing service that works directly in Blackboard via the Mashup feature. This tool allows you to add video content anywhere there is a text editor including Discussion Board Forums and Bb Journals/Blogs/Wikis. You can upload videos, capture your screen/presentations and record from your webcam.

Submitting a video for an assignment:
1. Access the Blackboard text editor. The editor appears when you are inputting in a Discussion Board Forum, Blog, Wiki or an assignment.
2. Under section 2 when submitting an assignment, either browse your computer for a video that you previously made and is stored on your computer, or select ‘Write Submission.’

![Upload Assignment: Sample Assignment](image)

*Figure 1*

3. If you clicked ‘Write Submission,’ click the Mashups button located on top of the text editor and select ‘Kaltura Media.’
Here, you have different options. You can upload a video that you have previously recorded in Kaltura, or you can record your screen or yourself via webcam. **Note:** Use Northeastern’s best practice [guide](#) for recording.

**Figure 2**

4. Once your video is done recording, enter a title, description and tags. **Note:** By entering tags and description, your video becomes easier to find later on.
5. When your video is done uploading, it’s placed amongst your Kaltura media. You get there by clicking on the ‘Kaltura Media’ option under the Mashups tool. Like noted previously, you’ll find a list of previously uploaded videos. Click ‘Select’ under the correct video.

![Search for a Kaltura Media]

Once you’re brought to a corresponding window, click ‘Submit.’

6. The preview image will appear immediately as your submission to your assignment, but the video will not be available for playing immediately. Once Kaltura has converted it to the correct formats for web streaming it will automatically become viewable. This can take anywhere from 10 minutes to over an hour, depending on the size and length of the video.